

ITRC April 21, 2022 Board Call

11:30am - 1:00pm

Attendance: Sandra Snyder, Sara Pearson, Claudio Sorrentino, Heidi Durako, Stephanie Lewis, Jeremy Musson, David Tsao, Rebecca Higgins, Karen Skubal, Randy Chapman, Lisa Matthews, Kim Brown, Dan Waddill

*Voting Board Members in Bold

Guests: Michael Sexton, Janet Waldron, Brian Pointer, Doug Morrison, KateEmma Schlosser, Sandra Goodrow, Richard Doucette, Wesley Thomas

Staff: Patty Reyes, Evan Madden, Devin Seckar, Nicole Henderson

1. Welcome & Overview of Meeting

- **Discussion: Rebecca Higgins** kicked off the meeting, giving an overview of the agenda.

2. P&T Team Status

- **Discussion: Michael Sexton** presented an overview of the Pump & Treat Team's progress thus far. Diverse team with a guidance document, interactive tool and training in development. Team is on schedule and in midst of internal review, with training discussions forthcoming. **Patty Reyes** asked Janet Waldron how much of the document is new content. **Janet** responded that not much of the content is new, with the exception of a chapter on system transition. Industry members comment that it is hard to obtain permissions to share case studies. **David Tsao** mentioned that the RPO documents may be a good launching point for case studies and asked how much the team was looking at those. Janet said that the team would look into them.
- **Action:** P&T Team to look at RPO documents for relevance/reference

3. EDM Team Status

- **Discussion: Brian Pointer** and **Doug Morrison** presented an update on the EDM Team. Doug asked about the possibility of a web-based document review process, stating that this would make review a lot more convenient than running through a PDF file. **Evan Madden** said he is exploring the best way to establish a web-based document review process.

4. PFAS Team Status

- **Discussion: KateEmma Schlosser** and **Sandra Goodrow** provided an update on the PFAS Team, detailing new document updates and additional training work. The team asked for additional support in scheduling hybrid meetings as well as creating additional web-based tools. Rebecca said that the document update process dovetails with the team's desire for video updates, and this is

something that should be considered by ITRC. **Sandra Snyder** asked if there would be any additional updates to BioSolids in additional document work. Sandra Goodrow said this would be covered in the new document work. David mentioned that ITRC's new Early Career Program would be another avenue used to spur engagement and new team members.

5. Sediments Team Status

- **Discussion:** **Richard Doucette** and **Wesley Thomas** presented on the status of the Sediment Cap team. **Rebecca** suggested that the team reach out to other ITRC teams such as MAR for additional involvement and assistance, and also asked the Board to consider avenues for additional member involvement. **David** suggested that the team and ITRC ensure that this document is also tied to the older Sediments guidance documents.
- **Action:** Board to reach out to anyone involved with sediments about additional involvement with the team.
- **Action:** Evan will reach out to Kim Brown with additional information on the Sediment Cap team.

6. Proposal Process

- **Discussion:** **Patty** stated that she has not seen any communication about a proposal to date. The Board discussed reaching out to respective member organizations about submitting project proposals.

7. Training Strategic Plan

- This item was moved to a future Board Meeting.

8. Approval of March 30-31 Meeting Minutes

- **Discussion:** **Rebecca** asked for clarification on the use of the term *Errata* in the minutes.
- **Vote:** **Stephanie Lewis** abstained, **Rebecca** asked for a motion, **Sandra** motioned, **Claudio** seconded, and the Board voted to approve the March Minutes.

9. Adjourn

- **Discussion:** **Rebecca** asked if anyone had any remaining announcements. **Claudio** mentioned that REMTEC Europe was coming soon and asked whether ITRC would like to have any teams present, suggesting SBR and PFAS. Patty said that PFAS would be good, but they might have too many conflicting deadlines right now to present.
- **Vote:** **Claudio** motioned to adjourn, **Stephanie** seconded, and the Board voted to adjourn.
- **Action:** ITRC will reach out to the PFAS team about presenting at REMTEC Europe.