

ITRC June 16, 2022 Board Call

11:30am-1:00pm

Attendees: Sandra Snyder, Randy Chapman, Rebecca Higgins, Thomas Holdsworth, Stephanie Lewis, Karen Skubal, Heidi Durako, David Tsao, Sara Pearson, Claudio Sorrentino, Kim Brown, Samuel Iwenofu, Jeremy Musson,

Guests: Ben Grumbles, Rachel Crawford, Carolyn Sistare

Staff: Patty Reyes, Evan Madden, Devin Seckar, Caroline Huang, Lauren Davis

Welcome & Overview of Meeting

- **Discussion:** Rebecca Higgins opened the meeting and welcomed the attendees. The Board members took turns providing short introductions for the new attendees and guests on the call.

Introduction of New ECOS Director – Ben Grumbles

- **Discussion:** Patty Reyes introduced the new Director of ECOS, Ben Grumbles. Ben addressed the Board and thanked them for their introductions and the opportunity to be on the call. He stated he looked forward to meeting them in Rhode Island.

Approval of May Meeting Minutes

- **Discussion:** The Board reviewed the May 2022 minutes and made no changes. Randy Chapman motioned to approve the minutes. Claudio Sorrentino seconded. The voting board approved the minutes.

ITRC Budget

- **Discussion:** Patty briefed the board on the FY22 revenue and expenses through April 2022, and introduced the proposed FY23 budget. The FY23 budget proposal is in preparation for the ERIS board's review and voting prior to ITRC's July board meeting. Patty asked the board if there were any changes that should be made before making the proposal to ERIS. The board discussed the potential travel impacts to the budget over the

next year due to gas price increases and inflation increases in general. **Rebecca** inquired about ITRC's financial support to the ECOS Accounting Department. **Rachel Crawford** introduced herself as the Finance Manager for ECOS and ITRC and reviewed the breakdown of staffing and chargeable hours. **Rebecca** asked for a motion to approve the draft budget for FY23, with the caveat that changes may occur due to fluctuations in the economy. **Sandra Snyder** motioned. **Samuel Iwenofu** seconded. The voting board approved the proposed FY23 budget as proposed.

1,4-Dioxane Response

- **Discussion:** **Patty** reviewed New Jersey's standing concerns regarding the 1,4 Dioxane team products. ITRC's Graduate Intern, Lauren Davis, will research and review the concerns in conjunction with **Samuel** and **David Tsao**, as the first project within the Document Update Process.
- **Action:** Lauren, David, and Samuel will prepare a presentation for the July Board meeting on the suggested next steps with the 1,4 Dioxane products.

2023 Project Proposal Ranking Process

- **Discussion:** **Patty** clarified the process for proposal rankings to the board. There will be a total of 12 rankings that will be reviewed and discussed at the July meeting. Only one ranking will be accepted per Board member organization. This is different than in prior years when some board members submitted their constituents votes and their own votes as well.

July Meeting – Final Logistics/Overview

- **Discussion:** **Patty** reviewed the logistics for the Summer Board meeting and asked the attendees to send their itineraries to **Devin Seckar** as soon as possible to allow time to plan carpools and arrange other meeting logistics.
- **Action:** **Board** members that are attending the summer BOA meeting should send their itineraries to ITRC Staff, ASAP.

Other

- **Discussion: Rebecca** reviewed the current and upcoming product reviews for ITRC's current teams. The Hydrocarbons deadline was extended to June 15th so all comments should have been submitted. The next external review deadline is for the EDM document. Several state and some federal agencies have already submitted their EDM comments.
- IAP Liaison, **David Tsao**, briefed the board on the IAP Annual Meeting that occurred on Zoom on June 14. **David** noted that there were no issues raised that needed to be addressed by the board.
- **Patty** informed the board that the Public Stakeholders also hosted their Annual call on June 15th. The topic that was of most significance was how to increase tribal membership. Attendees stated that the obstacle in recruiting new tribal members is more of a bandwidth issue, and they provided a few suggestions for increasing membership.
- **Rebecca** asked for a motion to adjourn. **Claudio** motioned. **Sandra** seconded. The board voted to adjourn the meeting.