

ITRC Project Proposal Frequently Asked Questions (FAQ)

The following represent frequently asked questions about the ITRC Project Proposal process and submission. If you have any additional questions at any time, please contact Patty Reyes, ITRC Director, preyes@ecos.org.

Who can submit an ITRC project proposal?

Anyone can submit an ITRC project proposal except a current ITRC Board of Advisor voting member. We ask that you list the contact information [name, organization, and email address] for each individual submitting the proposal. ***All proposals must include at least one State Team Leader committed to leading the Team.***

What are the important 2023 dates I need to know for the proposal process?

The proposal process will occur in Spring/Summer 2023 with the following deadlines:

- **Request for Project Proposal:** April 10 – May 31
- **Project Proposal Due to ITRC:** May 31 (5pm ET)
- **Presentation (virtual) to Board of Advisors:** June 14 (Optional)
- **Revised Final Proposal Due to ITRC:** June 21 (5pm ET)
- **Final Selection and Announcement of Teams:** August 2023

Can I submit an ITRC project proposal on any environmental topic?

Yes, all environmental topics will be considered. ITRC lists some Environmental Priorities of interest to states in the news release. We will also consider proposals that address environmental issues not included in this list or proposals that would update existing ITRC Guidance Documents.

Can I submit a proposal for a research project?

No, ITRC does not fund research projects. ITRC funds projects for best environmental practices, technological overviews, regulatory issues, and produces documents and training that broaden and deepen technical knowledge and expedite quality regulatory decision.

How are proposals evaluated?

Proposals are evaluated by the ITRC Board of Advisors with input from the State Engagement Program, Federal Agencies, and Industry Affiliates Program.

Do you have an example of an ITRC final proposal?

Yes. We recently added a final proposal example to help potential submitters understand the streamlined presentation and detailed information we need to evaluate a proposal. You can find the example project proposal on the [ITRC New Team Proposal Process webpage](#).

If selected, what is the time commitment for an ITRC team?

A typical ITRC project can last between 18 months and 24 months. Depending on your role (as a Team Lead or a team member) the time commitment can vary.