

ITRC December 15, 2022, Board Call

Participants: Melinda McClanahan, Samuel Iwenofu, Randy Chapman, Poppy Harrover, Sandra Snyder, Rebecca Higgins, Sara Pearson, Heidi Durako, Claudio Sorrentino, Kim Brown, David Tsao, Erin McCabe, Cindy Frickle, **Stephanie Lewis**, Jeremy Musson

Staff: Patty Reyes, Evan Madden, Nicole Henderson, Devin Seckar

**Voting members in bold.*

1. Approval of November Board Meeting Minutes – Randy Chapman

- **Discussion:** Randy Chapman opened the meeting and asked for comments on the November Board Meeting Minutes. **David Tsao** provided minor edits. David provided an update on the Climate Emissions proposal and will be sending it to ITRC for review. Next steps will be discussed during the January 2023 Board Meeting.
- **Vote:** Randy asked for a motion to approve the November Board Meeting Minutes. **Sara Pearson** made the motion; **Melinda McClanahan** seconded. The Board voted and the motion carried unanimously.

2. Looking Back at 2022 Accomplishments – Rebecca Higgins

- **Discussion:** Rebecca Higgins overviewed ITRC's accomplishments in 2022, using the Winter Newsletter to showcase important highlights and things to expect in 2023. **Rebecca** opened the floor for others to comment. **Melinda** asked **Patty** and **Evan** about ITRC's progress on contacting the Tribal College in North Dakota. **Claudio** commented that the RemTech Europe conference is already asking for ITRC to participate next year.
- **Action:** ITRC staff will follow up with **Melinda's** contact at the Tribal College of North Dakota.

3. Status of New Team Membership – Patricia Reyes

- **Discussion:** **Patty Reyes** presented a status update for the new teams using PowerPoint slides. Patty and Evan Madden clarified the steps to update your ITRC Membership status.
- **Action:** **Devin Seckar** will send **David** and **Jeremy Musson** the targeted emails so they can forward to Industry Members.

4. New Training Coordinator Selection – Sara Pearson

- **Discussion:** **Sara Pearson** announced that Jared Champagne, the current POC for Louisiana Department of Environmental Quality, will be the next Training Program Coordinator. Jared is a training program manager for the state, so will bring a new perspective to the Board. **Sara** will remain the POC for Michigan and attend the Annual Meeting.

5. Board Member Departures – Randy Chapman

- **Discussion:** **Randy Chapman** reviewed the departures from the Board. **Sara Pearson**, the Training Program Coordinator, and **Melinda McClanahan**, the Public Stakeholder, terms end on December 30, 2022. The Board reflected on **Sara** and **Melinda's** time on the Board and spoke to their contributions.

6. New ITRC Senior Project Manager

- **Discussion:** **Patty Reyes** stated that ITRC hired a new Senior Project Manager that will start January 3, 2023. Derick Winn is joining ITRC from the Virginia Department of Environmental Quality.

7. Other

- **Patty** mentioned the upcoming external reviews. Patty asked if the Federal Partners and IAP Liaisons have a preference for sending around external review (would they like ITRC to send external review documents to the chosen representative, as done in the past). David and Jeremy would like the process to stay the same for the IAPs. The Federal Partners stated they need to discuss internally and then can get back to ITRC.
- **Action:** The Federal partners will discuss internally how they want to proceed with the external review process and communicate decision to ITRC.
- **Randy** called for a motion to adjourn the December Board Meeting. **Sara** made the motion; **Samuel** seconded. The Board voted and the motion carried unanimously.

External Review Reminders

- P&T External Review: 11/16/22 – 1/13/23
- PFAS External Review: 1/11/23 – 2/28/23
- Sediment External Review: 2/3/23 – 3/17/23
- EtO External Review (*Delayed*): 4/10/23 – 6/1/23